

Organization:
eGRANT Application ID:

Applicant Information

Legal Name of Applicant Organization

Alternate Name (if applicable)

Mailing Address of Applicant Organization

City **State** **Zip**

Telephone

Contact Person Name **Contact Title**

Contact Telephone **Contact E-mail**

Website

Year Incorporated

Federal Employer ID **D-U-N-S #**

Total number of staff in your organization: Full time **Part time**

Upload your CY/FY19 financial statement here:

Please submit an itemized document with actuals of income and expenses for calendar year or fiscal year 2019. While preferred if available, the statement does not need to be audited. Do NOT submit a FY18 financial statement.

Did your organization apply directly to National Endowment for the Arts for its CARES Act funding program by its April 2020 deadline? Yes/No

Has your organization received a grant from your state/district/territory arts agency in FY19 or FY20? Yes/No

If yes, in a few words, list the type of grants and the amounts received from your state/district/territory arts agency in the most recent year. For example: FY20 General Operating Support - \$5,000; FY20 Project Support - \$8,000, etc. (not to exceed 4 lines and 255 characters or approximately 40 words).

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Application Narrative

Please provide a single narrative within 1,000 words to clarify the reasons why your organization requires support from this grant. Be sure to address the program's review criteria and the following questions:

- **Provide an overview of your organization. How has the COVID-19 pandemic impacted your organization?**
- **What impact does your organization have through its mission and core work to the communities it serves?**
- **Discuss the significance of the position/personnel/artist fees you are seeking support to the mission and core work of your organization. If applicable, broadly describe any facilities costs that are requested.**
- **Where appropriate, describe how your organization engages or impacts any underserved populations, such as those whose opportunities to experience the arts are limited by geography, ethnicity, economics, disability.**

(If your application narrative exceeds 40 lines or 3,400 characters, you may continue it in the next text box)

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Application Narrative (Cont'd)

You may continue your application narrative in the text box below. (Not to exceed 50 lines or 4,250 characters in this box)

Requested Expenses

Please note: Grants are set for fixed amounts determined by the size of the applicant organization:

- Organizations with operating budgets between \$50,000 and \$250,000 may request \$5,000
- Organizations with operating budgets between \$250,001 and \$1,000,000 may request \$10,000
- Organizations with operating budgets between \$1,000,001 and \$3,000,000 may request \$20,000

Please enter your requested expense item(s) in the form below. Provide a brief description and the request amount allocated to each expense items. For example:

15% of Artistic Director salary = \$10,000
 Fee for summer workshop teaching artist 1 = \$2,000
 Fee for summer workshop teaching artist 2 = \$2,000
 Office rent = \$6,000

You may include one or multiple expense items as part of your request, as long as the total request amount (Item D) matches the designated request amount based on your organization's size. Do NOT combine multiple expenses into a single item.

Requested expense items must be limited to:

- **Salaries, wages, and fringe benefits** for personnel, administrative and artistic, who are paid on a salary basis. List each staff position separately. Do not combine positions or use salary ranges.
- **Fees** for artists and contractual personnel. List each position separately. Do not combine positions or use salary ranges.
- **Facilities costs** such as rent and utilities

Your FY2019 General Operating Expenses:

A. Salaries, wages, and fringe benefits:

[enter description here]	=
[enter description here]	=
[enter description here]	=
[enter description here]	=

A. Subtotal salaries, wages, and fringe benefits	=
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B. Fees for artists and/or contractual personnel:

[enter description here]	=
[enter description here]	=
[enter description here]	=
[enter description here]	=

B. Subtotal fees for artists and/or contractual personnel	=
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C. Facilities costs:

[enter description here]	=
[enter description here]	=
[enter description here]	=
[enter description here]	=

C. Subtotal facilities costs	=
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D. Total Request (A+B+C)

D. Total Request (A+B+C)	=
Item D. must equal to:	
-\$5,000 for organizations with operating budgets between \$50,000 and \$250,000 *	
-\$10,000 for organizations with operating budgets between \$250,001 and \$1,000,000*	
-\$20,000 for organizations with operating budgets between \$1,000,001 and \$3,000,000*	
*based on your submitted CY/FY19 operating expenses	

Certification & Statement of Assurances Sheet

By submitting this application, the applicant agrees to comply with the following Federal statutes and regulations:

- **Non-Discrimination:**
 - **Title VI of the Civil Rights Act of 1964, as amended**, provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance. Title VI also extends protection to persons with limited English proficiency (42 USC 2000d et seq.).
 - **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** clarifies that national origin discrimination includes discrimination on the basis of limited English proficiency (LEP).
 - **Title IX of the Education Amendments of 1972, as amended**, provides that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied benefits of, or be subject to discrimination under any education program or activity receiving Federal financial assistance (20 USC 1681 et seq.).
 - **Section 504 of the Rehabilitation Act of 1973, as amended**, provides that no otherwise qualified individual with a disability in the United States shall, solely by reason of his/her disability, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance (29 USC 794).
 - **The Age Discrimination Act of 1975, as amended**, provides that no person in the United States shall, on the basis of age, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance (42 USC 6101 et seq.).
 - **The Americans with Disabilities Act of 1990 (ADA), as amended**, prohibits discrimination on the basis of disability in employment (Title I); State and local government services (Title II); and places of public accommodation and commercial facilities (Title III) (42 USC 12101-12213).
- **The National Environmental Policy Act (NEPA), as amended**, applies to any Federal funds that would support an activity that may have environmental implications.
- **The National Historic Preservation Act (NHPA) of 1966, as amended**, applies to any Federal funds that would support either the planning or major renovation of any structure eligible for or on the National Register of Historic Places, in accordance with Section 106.
- **The Native American Graves Protection and Repatriation Act of 1990**, applies to any organization that controls or possesses Native American human remains and associated funerary objects and receives Federal funding, even for a purpose unrelated to the Act (25 USC 3001 et seq.).
- **U.S. Constitution Education Program:** Educational institutions (including but not limited to "local educational agencies" and "institutions of higher education") receiving Federal funds from any agency are required to provide an educational program on the U.S. Constitution on September 17 (P.L. 108-447, Division J, Sec. 111(b)).
- Allowable costs must comply with OMB Uniform Guidance (2 CFR 200): Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- The applicant must also comply with the following statutes regulating lobbying with appropriated monies: Title 18 USC (United States Code) Section 1913, Sec 319 of Public Law 101 – 121 Certification regarding lobbying, etc., 2 CFR 200.450 OMB Uniform Guidance and Title 45 CFR (Code of Federal Regulations) Part 1158.

Certification

By checking this box, I agree that by entering my name in the field below and submitting the data in this application, I certify that this organization meets all eligibility requirements and that all information contained in the submitted application and its attachments is accurate or represent a reasonable estimate of future operations based on information available at the time of submission. I further certify that, in line with Subpart C of 2 CFR 180, as adopted by the NEA in 2 CFR 32.3254, neither this organization nor any of its principles is presently disbarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from participation in Mid Atlantic Arts Foundation's programs by any federal or state department or agency, nor is delinquent in the repayment of any federal debt..

I further certify that this application has been duly authorized by the governing body of the applicant and that I have the authority to execute the application on its behalf.

Name of Authorizing Official

Title of Authorizing Official

Phone

Email

Statistical Information

Information on this page is for statistical purposes only and will have no bearing on grant-making decisions.

Organization Racial/Ethnicity Characteristics: Choose the race/ethnicity that best represents 50% or more of the make-up of your organization's Staff and Board.

	Staff	Board
African-American or Black	<input type="checkbox"/>	<input type="checkbox"/>
Arab or Middle Eastern	<input type="checkbox"/>	<input type="checkbox"/>
Asian or Asian American	<input type="checkbox"/>	<input type="checkbox"/>
Hispanic or Latina/Latino/Latinx	<input type="checkbox"/>	<input type="checkbox"/>
Indigenous or Native American or Alaska Native	<input type="checkbox"/>	<input type="checkbox"/>
Multi-racial or multi-ethnic	<input type="checkbox"/>	<input type="checkbox"/>
Native Hawaiian or Pacific Islander	<input type="checkbox"/>	<input type="checkbox"/>
White or Caucasian or European American	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>
Unknown	<input type="checkbox"/>	<input type="checkbox"/>
No single group	<input type="checkbox"/>	<input type="checkbox"/>
Prefer not to answer	<input type="checkbox"/>	<input type="checkbox"/>

National Data Standard

To answer this section of questions, please consult the "National Data Standard Codes" listing below. Enter the appropriate numerical codes as they apply to your organization or project as specified.

	Organization Institution
	Organization Discipline

Type of Institution

- 03 Performing Group
- 04 Perf. Group – College/Univ.
- 05 Perf. Group – Community
- 06 Perf. Group for Youth
- 07 Performance Facility
- 08 Museum – Art
- 09 Museum – Other
- 10 Gallery/Exhibition Space
- 11 Cinema
- 13 Literary Magazine
- 14 Fair/Festival
- 15 Arts Center
- 16 Arts Council/Agency
- 17 Arts Service Org.
- 18 Union/Professional Assn.
- 19 School District
- 20 School – PTO
- 21 School – Elementary
- 22 School – Middle
- 23 School – Secondary
- 24 School – Vocational/Tech.
- 25 School – Other
- 26 College/University
- 27 Library
- 28 Historical Society
- 29 Humanities Cncl./Agency
- 30 Foundation
- 31 Corporation/Business
- 32 Community Service Org.

- 33 Correctional Institution
- 34 Health Care Facility
- 35 Religious Organization
- 36 Senior Center
- 37 Parks and Recreation
- 47 Cultural Series Org.
- 48 School of the Arts
- 49 Arts Camp/Institute
- 50 Social Service Org.
- 96 Artist Representative/Agent
- 99 None of the above

Discipline

Select the discipline that best describes the primary area of work as applies to the applicant

- 01 Dance
 - A. Ballet
 - B. Ethnic/Jazz
 - C. Modern
- 02 Music
 - A. Band
 - B. Chamber
 - C. Choral
 - D. New
 - E. Ethnic
 - F. Jazz
 - G. Popular
 - H. Solo/Recital
 - I. Orchestral
- 03 Opera/Music Theatre
 - A. Opera
 - B. Music Theatre
- 04 Theatre
 - A. General
 - B. Mime
 - C. Puppet
 - D. Theatre for Youth
- 05 Visual Arts
 - A. Experimental
 - B. Graphics
 - D. Painting

- F. Sculpture
- 06 Design Arts
 - A. Architecture
 - B. Fashion
 - C. Graphic
 - D. Industrial
 - E. Interior
 - F. Landscape Architecture
 - G. Urban/Metropolitan
- 07 Crafts
 - A. Clay
 - B. Fiber
 - C. Glass
 - D. Leather
 - E. Metal
 - F. Paper
 - G. Plastic
 - H. Wood
 - I. Mixed Media
- 08 Photography
- 09 Media Arts
 - A. Film
 - B. Audio
 - C. Video
 - D. Tech/Experimental
- 10 Literature
 - A. Fiction
 - B. Non-Fiction
 - C. Playwriting
 - D. Poetry
- 11 Interdisciplinary
- 12 Folk/Traditional Arts
 - A. Folk/Trad. Dance
 - B. Folk/Trad. Music
 - C. Folk/Trad. Crafts and Visual Arts
 - D. Oral Traditions (includes storytelling)
- 13 Humanities
- 14 Multidisciplinary
- 15 Non-Arts/Non-Humanities

Organization:
Artist:
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