

Organization:
Artist:
eGRANT Application ID:

SPECIAL PRESENTER INITIATIVES

Organization Information

Legal Name of Presenting Organization

Alternate Name (if applicable)

Address

City

State

Zip

County

Federal Employer ID

D-U-N-S #

Year Incorporated

Telephone

Contact Name

Title

Contact Phone

Contact E-mail

Web Site

If applicable, uploaded file name of letter confirming status as unit of government

ORGANIZATION SUMMARY

Answer questions about your organization below. If part of a larger organization, college, or university, list the appropriate departmental or total public arts programming information only.

Total operating income (last completed fiscal year):

Total operating expenses (last completed fiscal year):

Full time

Part time

Total number of staff in your programming department: Full time

Part time

Does your organization have an accumulated deficit? Yes No

If your organization has an annual operating deficit or accumulated deficit, use the space below to state the size of the deficit and how your organization plans to rectify it. Also explain any significant fluctuations in your annual budget from one year to the next (not to exceed 5 lines and 255 characters or approximately 40 words).

Were there any findings in your most recent financial or compliance audits relative to noncompliance with Federal statutes, regulations and terms and conditions of any grant awards? Yes No

If yes, please describe the actions that have been taken to address the findings? (not to exceed 10 lines and 700 characters or approximately 100 words)

Is your organization required to complete a Single Audit as mandated by the Federal government?

Yes No

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Engagement Information

Artist/Ensemble Name

Artist City*

Artist State*

Artist Zip*

Artist Country (if not U.S. citizen or permanent resident)*

***Note: This is the city, state and zip or national residence of the artist/ensemble, not management/booking representative.**

Artist Website

Your Project Start Date (month/day/year)
(First date of public performance or community engagement activity, whichever comes first)

Your Project End Date (month/day/year)
(Last date of public performance or community engagement activity, whichever comes last)

Total number of days that engagement activities take place

Number of public performances

Projected audience attendance for public performance(s)

Number of community engagement activities

Projected number of participants for community engagement activities

Estimated ticket/admission pricing for public performance, if applicable:

Signed Letter of Agreement File Name

The uploaded document is the final fully executed contract.

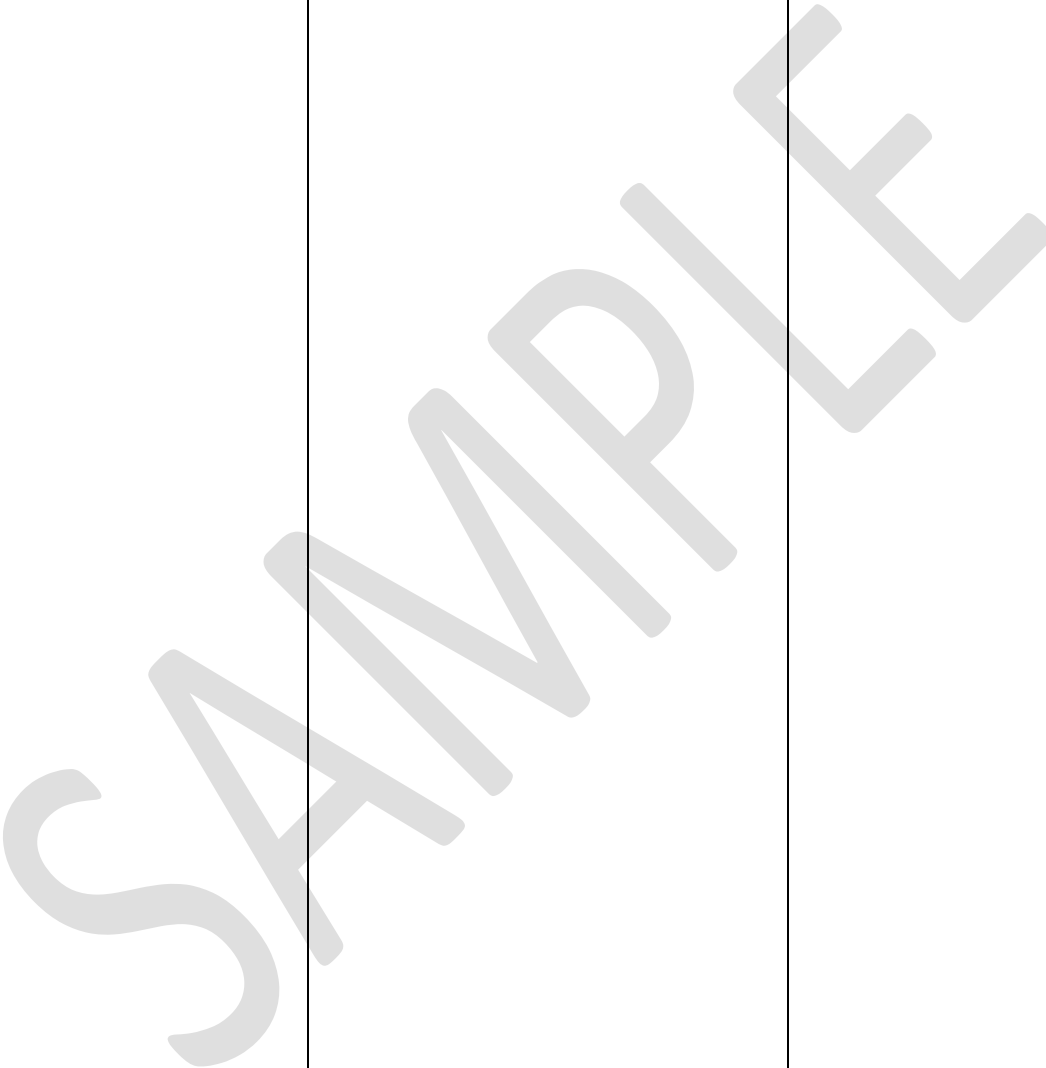
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Presenter Programming Profile

Provide a list of the performing artists/ensembles your organization has presented over the past two seasons and is presenting in the current season. Do NOT include artists/ensembles that were rentals or were self-produced by the artists/ensembles. **List one artist/ensemble per line. Include name of artist/ensemble ONLY.**

We recognize the field-wide disruptions caused by COVID-19. Please do not list cancelled or postponed engagements that have not taken place.

2018-2019 Season	2019-2020 Season	2020-2021 Season
		

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Application Narrative

1. Provide a brief description of the proposed artist/ensemble including a brief biography/history of the artist/ensemble and a description of the type of work they perform. Additionally, how does this project align with your artistic goals? Explain the ideas behind the artist's work and why you are bringing the work to your programming season this year. (Not to exceed 40 lines and 3400 characters. This is approximately 500 words.)

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Application Narrative (Continued)

2. Describe the public, educational, and other activities planned as part of this project. What community-based strategies will you use to cultivate audiences? How do you address the barriers of participation in your community as an organization? (Not to exceed 40 lines and 3400 characters. This is approximately 500 words.)

SAMPLE

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Work Sample Description

WORK SAMPLE #1

Work Sample URL:

Password (if applicable):

Title of work:

Date work was completed (if work is a traditional piece, simply note as such):

Name of composer, choreographer, playwright, or director (if work is a traditional piece, simply note as such):

Will this work be performed at the engagement(s)? Yes No

Brief description of work sample, including date of performance, name and location of performance venue, identification of principal artists, recording conditions (if applicable), and any background information that would be helpful for panelists to better understand the work represented on the sample (not to exceed 22 lines and 1700 characters or approximately 250 words).

SAMPLE

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Work Sample Description (Continued)

WORK SAMPLE #2

Work Sample URL:

Password (if applicable):

Title of work:

Date work was completed (if work is a traditional piece, simply note as such):

Name of composer, choreographer, playwright or director (if work is a traditional piece, simply note as such):

Will this work be performed at the engagement(s)? Yes No

Brief description of work sample, including date of performance, name and location of performance venue, identification of principal artists, recording conditions (if applicable), and any background information that would be helpful for panelists to better understand the work represented on the sample (not to exceed 22 lines and 1700 characters or approximately 250 words).

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Project Budget

Please note: Each presenter may request a project support grant per application. The total grant award is a combination of two distinct components, structured as such:

- A fee subsidy amount up to 50% of the negotiated artist fee for the engagement, but not to exceed \$2,000 (\$5,000 for USVI presenters) and no less than \$750, plus:
- A presenter capacity support amount of \$2,000 to support direct project expenses including program staff salary, direct technical personnel fees, audience development, marketing and promotional expenses, technical and equipment rental expenses for virtual engagements, artist travel/lodging expenses, and/or expenses related to public health measures for in-person engagements.

Funding awarded by Mid Atlantic Arts is restricted to the specific, direct costs of the project, as detailed above, and may not be used for indirect costs.

Grants must be matched on a 1:1 basis. The match may not include Federal funds whether they are received directly from a Federal agency or indirectly, such as through a state agency or other entity. In addition, the Mid Atlantic Arts grant and the required match may not be used to match any other directly or indirectly received Federal funds.

Project Expenses

A. Negotiated Artist Fee	=
B. Other Eligible Expenses	
Programming Personnel	=
Technical Personnel	=
Marketing & Publicity	=
Community Engagement Activities	=
Equipment Rental (virtual engagements only)	=
Artist-related travel and lodging	=
Health and safety expenses for public gatherings	=
B. Subtotal Other Eligible Expenses	=
C. Other Project Expenses	
Printing	=
Postage	=
Shipping	=
Space Rental	=
Equipment Rental (non-virtual engagements only)	=
Visa Application Services (excluding visa fees), if applicable	=
Other Expenses (list below)	=
	=
	=
C. Subtotal Other Project Expenses	=
D. TOTAL CASH EXPENSES (A + B + C)	=

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Project Budget (continued)

Project Income

E. Earned Income

Ticket Sales (performance)	=
Admissions (other activities)	=
Concession Sales	=
Other Earned Income (list below)	=
	=
	=
	=

E. Subtotal Earned Income	=
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F. Contributed Income

Foundation/Corporate (list below)	=
	=
	=
Government: Federal (list below)	=
	=
Government: State/Local (list below)	=
	=
Individual Donors	=
Applicant Cash Contribution	=

F. Subtotal Contributed Income	=
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G. Mid Atlantic Arts Grant Request

50% of Budget Line A (Negotiated Artist Fee), and no more than \$2,000 for DC, DE, WV presenters, or \$5,000 for USVI presenters	=
100% of Budget Line B (Subtotal Other Eligible Expenses), and no more than \$2,000	=

G. Subtotal Mid Atlantic Arts Grant Request	=
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H. TOTAL CASH INCOME (E + F + G)	=
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Total income must equal total expenses.

In-Kind Contributions

Describe the source(s) and amount(s) of any in-kind contributions (donated goods or services) related specifically to this project. These contributions should not be included in the income or expense sections of the project budget (not to exceed 4 lines and 255 characters or approximately 40 words).

Budget Notes

Use the space provided to provide explanations on any budget line items, if necessary (not to exceed 4 lines and 255 characters or approximately 40 words).

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Artist Consent

Have you had the opportunity to share the specific plans and activities of this proposal to the artist and the artist representative? Yes
No

Note: A transparent communication of the plans and activities in the proposal to the artist is highly encouraged.

Additional comments: (Not to exceed 5 lines and 350 characters. This is approximately 50 words.)

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Certification & Statement of Assurances

By submitting this application, the applicant agrees to comply with the following Federal statutes and regulations:

- **Non-Discrimination:**
 - **Title VI of the Civil Rights Act of 1964, as amended**, provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance. Title VI also extends protection to persons with limited English proficiency (42 USC 2000d et seq.).
 - **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** clarifies that national origin discrimination includes discrimination on the basis of limited English proficiency (LEP).
 - **Title IX of the Education Amendments of 1972, as amended**, provides that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied benefits of, or be subject to discrimination under any education program or activity receiving Federal financial assistance (20 USC 1681 et seq.).
 - **Section 504 of the Rehabilitation Act of 1973, as amended**, provides that no otherwise qualified individual with a disability in the United States shall, solely by reason of his/her disability, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance (29 USC 794).
 - **The Age Discrimination Act of 1975, as amended**, provides that no person in the United States shall, on the basis of age, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance (42 USC 6101 et seq.).
 - **The Americans with Disabilities Act of 1990 (ADA), as amended**, prohibits discrimination on the basis of disability in employment (Title I); State and local government services (Title II); and places of public accommodation and commercial facilities (Title III) (42 USC 12101-12213).
- **The National Environmental Policy Act (NEPA), as amended**, applies to any Federal funds that would support an activity that may have environmental implications.
- **The National Historic Preservation Act (NHPA) of 1966, as amended**, applies to any Federal funds that would support either the planning or major renovation of any structure eligible for or on the National Register of Historic Places, in accordance with Section 106.
- **The Native American Graves Protection and Repatriation Act of 1990**, applies to any organization that controls or possesses Native American human remains and associated funerary objects and receives Federal funding, even for a purpose unrelated to the Act (25 USC 3001 et seq.).
- **U.S. Constitution Education Program:** Educational institutions (including but not limited to "local educational agencies" and "institutions of higher education") receiving Federal funds from any agency are required to provide an educational program on the U.S. Constitution on September 17 (P.L. 108-447, Division J, Sec. 111(b)).
- Allowable costs must comply with OMB Uniform Guidance (2 CFR 200): Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- The applicant must also comply with the following statutes regulating lobbying with appropriated monies: Title 18 USC (United States Code) Section 1913, Sec 319 of Public Law 101 – 121 Certification regarding lobbying, etc., 2 CFR 200.450 OMB Uniform Guidance and Title 45 CFR (Code of Federal Regulations) Part 1158.

Certification

By checking this box, I agree that by entering my name in the field below and submitting the data in this application, I certify that this organization meets all eligibility requirements and that all information contained in the submitted application and its attachments is accurate or represent a reasonable estimate of future operations based on information available at the time of submission. I further certify that, in line with Subpart C of 2 CFR 180, as adopted by the NEA in 2 CFR 32.3254, neither this organization nor any of its principles is presently disbarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from participation in Mid Atlantic Arts's programs by any federal or state department or agency, nor is delinquent in the repayment of any federal debt.

I further certify that this application has been duly authorized by the governing body of the applicant and that I have the authority to execute the application on its behalf.

Name of Authorizing Official
Title of Authorizing Official
Phone
Email

Statistical Information

Information on this page is for statistical purposes only and will have no bearing on grant-making decisions. Organization Racial/Ethnicity Characteristics: Indicate the population(s) that make up 25% or more of your organization's Staff and Board.

	Staff	Board
African-American or Black	<input type="checkbox"/>	<input type="checkbox"/>
Arab or Middle Eastern	<input type="checkbox"/>	<input type="checkbox"/>
Asian or Asian American	<input type="checkbox"/>	<input type="checkbox"/>
Hispanic or Latina/Latino/Latinx	<input type="checkbox"/>	<input type="checkbox"/>
Indigenous or Native American or Alaska Native	<input type="checkbox"/>	<input type="checkbox"/>
Multi-racial or multi-ethnic	<input type="checkbox"/>	<input type="checkbox"/>
Native Hawaiian or Pacific Islander	<input type="checkbox"/>	<input type="checkbox"/>
White or Caucasian or European American	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>
Unknown	<input type="checkbox"/>	<input type="checkbox"/>
No single group	<input type="checkbox"/>	<input type="checkbox"/>
Prefer not to answer	<input type="checkbox"/>	<input type="checkbox"/>

National Data Standard

To answer this section of questions, please consult the "National Data Standard Codes" listing below. Enter the appropriate numerical codes as they apply to your organization or project as specified.

<input type="checkbox"/>	Organization Status
<input type="checkbox"/>	Organization Institution
<input type="checkbox"/>	Organization Discipline
<input type="checkbox"/>	Project Discipline

Legal Status

Which category best describes your organization's legal status?

- 02 Organization – Nonprofit
- 04 Government – Federal
- 05 Government – State
- 06 Government – Regional
- 07 Government – County
- 08 Government – Municipal
- 99 None of the above

Type of Institution

- 03 Performing Group
- 04 Perf. Group – College/Univ.
- 05 Perf. Group – Community
- 06 Perf. Group for Youth
- 07 Performance Facility
- 08 Museum – Art
- 09 Museum – Other
- 10 Gallery/Exhibition Space
- 14 Fair/Festival
- 15 Arts Center
- 16 Arts Council/Agency
- 17 Arts Service Org.
- 18 Union/Professional Assn.

- 19 School District
- 20 School – PTO
- 21 School – Elementary
- 22 School – Middle
- 23 School – Secondary
- 24 School – Vocational/Tech.
- 25 School – Other
- 26 College/University
- 27 Library
- 28 Historical Society
- 29 Humanities Cncl./Agency
- 30 Foundation
- 31 Corporation/Business
- 32 Community Service Org.
- 33 Correctional Institution
- 34 Health Care Facility
- 35 Religious Organization
- 36 Senior Center
- 37 Parks and Recreation
- 47 Cultural Series Org.
- 48 School of the Arts
- 49 Arts Camp/Institute
- 50 Social Service Org.
- 99 None of the above

Discipline

Select the discipline that best describes the primary area of work as applies to the applicant and/or project.

- 01 Dance
 - A Ballet
 - B Ethnic/Jazz/Folk-Inspired
 - C Modern
 - D New/Avant garde
- 02 Music
 - A Band – not Jazz/Pop
 - B Chamber
 - C Choral

- D New/Experimental/Electronic
- E Ethnic/Folk-Inspired
- F Jazz
- G Popular – includes Rock
- H Solo/Recital
- I Orchestral/Symphonic
 - 03 Opera/Musical Theater
 - A Opera
 - B Musical Theater
- 04 Theater
 - A General/Classical/Contemp
 - B Mime
 - D Puppet
 - E Theater for Young Audiences
 - F Storytelling
 - G Avant garde
- 11 Interdisciplinary

Pertaining to art forms or works that integrate more than one arts discipline to form a single work. Includes performance art.
- 12 Folk Life/Traditional Arts

Pertaining to oral, customary, material and performance traditions informally learned and transmitted in contexts characteristic of ethnic, religious, linguistic, occupational, and/or regional groups.

 - A Folk/Traditional Dance
 - B Folk/Traditional Music
 - D Oral Traditions (includes storytelling)
- 14 Multidisciplinary

Pertaining to two or more of the performing arts disciplines listed above